

OXFORD PLANNING COMMISSION

Minutes – April 14, 2015

MEMBERS: Mike Ready, Chair; Penny England, and Ron Manson. Jonathan Eady, Vice-Chair; Shawn Gaither, secretary; and Vivian Harris were absent.

STAFF: Bob Schwartz, city manager and zoning administrator.

GUESTS: Carolyn and R.A. Maddox, Hurenza Lewis, and Kendra Mayfield with Oxford College.

OPENING: Mr. Ready called the meeting to order and welcomed the guests.

APPROVAL OF MINUTES: Upon motion of Mr. Manson, seconded by Ms. England, the minutes for the meeting of March 10, 2015 were approved.

CAROLYN AND R.A. MADDIX - Mr. and Mrs. Maddox, 408 Queen Ann Street, submitted an application for development permit approval for the installation of a 20' x 20' aluminum carport partially on the driveway. Mr. Ready asked Mrs. Maddox to explain their request. Mr. Manson asked whether or not they would have sides on the carport. Mrs. Maddox said they would only have a side on one edge and there would be two cars parked in the carport.

Mr. Ready noted that the setbacks were sufficient to locate this carport in the front of the house and it was similar to another carport in the same neighborhood.

Upon motion of Mr. Manson, seconded by Ms. England, the development permit was approved as submitted. All members voted in favor.

HURENZA LEWIS – Mr. Hurenza Lewis submitted an application for development permit approval for a 360 ft.² addition to the back of his house at 117 Longstreet Circle. Mr. Ready asked Mr. Lewis to explain his request. Mr. Lewis stated he intended to extend his kitchen, bathroom, and master bedroom behind the house. Mr. Schwartz noted that Mr. Lewis had supplied a detailed drawing of the addition but that it had been too large to copy or scan. The drawing was passed around for the Planning Commission members to review.

Mr. Manson discussed the details of the addition with Mr. Lewis.

Upon motion of Ms. England, seconded by Mr. Manson, the development permit was approved as requested. All members voted in favor.

OXFORD COLLEGE REZONING REQUEST - Mr. Ready reported that City Council had approved the three rezoning changes on Emory Street after holding a public hearing on April 6. The Planning Commission discussed the condition of the three houses on the three lots with Ms. Mayfield.

OXFORD COLLEGE SIGN REQUESTS - Oxford College has requested development permit approval to install two signs along Moore Street – one in the right-of-way and one on college

property. Ms. Mayfield reported that Oxford College was naming the two parking lots after the closest large building. Mr. Manson asked about the usage of the lots. Ms. Mayfield replied that the lots would be both for faculty and staff and visitors. Mr. Ready noted that these were the standard Oxford College signs. The Williams sign will be one-half on college property and one-half on city right-of-way.

Upon motion of Mr. Manson, seconded by Ms. England, the two signs were approved as requested. All members voted in favor.

SIGN ORDINANCE - Mr. Schwartz reported on the difficulty he was having enforcing the sign ordinance with relation to Mr. Curtis Jackson.

ADJOURNMENT: Mr. Ready adjourned the meeting at 7:30 PM.

Submitted by:

Bob Schwartz, zoning administrator